

TERRY L. KIRCHNER

285 Peekskill Hollow Road, Putnam Valley, NY 10579-3212 | 917-902-3214 (Mobile) | tkirchner@optonline.net

WORK EXPERIENCE

Westchester Library System, Elmsford, NY

Executive Director 2009 – To Date

Lead strategic initiatives and provide operational support for the 38 member public libraries in the cooperative system. Prioritize annual and long-term goals in consultation with a 15-member system board of trustees and a 38-member association of library directors. Manage \$6 million annual operating budget to guide the growth and sustainability of the public libraries and the system. Promote use of libraries throughout Westchester County and advocate for library funding. Established fundraising and development program to raise additional funds for system and member libraries. Provide consulting and coaching services to the member libraries to support board development, direct service programs to the public and training opportunities for member library staff.

Columbia University Libraries, New York, NY

Director of Access Services 2005 – 2008

Provided leadership and support for the access related activities in 22 campus libraries, standardized and simplified policies and procedures to enhance transparency and better meet student and faculty needs.

The New York Public Library, New York, NY

Chief of Access & Reader Services, Humanities & Social Sciences Library 2001 – 2005

Led and evaluated public service, circulation and collection maintenance activities for a collection of over 6 million items. As project manager for the inventory and relocation of 1.9 million items to an offsite storage facility, successfully completed the project under budget and ahead of schedule.

The New York Public Library, New York, NY

Associate Chief for Access Services, Humanities & Social Sciences Library 1997 – 2001

Initiated and facilitated the restructuring of the organizational structure to better meet changes in library usage patterns. Designed, conducted and evaluated Internet/OPAC and customer service trainings for library staff, student workers and volunteers. A significant increase in user and staff satisfaction was noted upon completion of the customer service trainings.

Columbia University Libraries, History & Humanities Libraries, New York, NY

Head of Access & Circulation Services 1996 – 1997

Led collection management activities for 2.25 million items located in 4 locations. Coordinated the transfer and reshelving of 1 million items from 10 libraries into an offsite facility. Conducted a materials availability study that enhanced users' ability to find materials by reallocating staff and resources.

Columbia University Libraries, Science & Engineering Libraries, New York, NY

Head of Access Services 1993 – 1996

Managed the circulation and collection maintenance activities of a 1 million item collection shelved in 7 locations. Led the renovation and remodeling activities in 4 locations. Implemented and evaluated the transition to online serials check-in for all 7 science locations.

The New York Public Library, Science & Technology Division, New York, NY

Reference Librarian 1991 – 1993

Performed reference and collection development in the subject areas of chemistry, materials science, biotechnology and transportation. Planned and implemented the successful conversion of the reference collection into Library of Congress classification.

EDUCATIONAL ACTIVITIES

The Palmer School of Library & Information Science, Long Island University
Certificate of Advanced Studies in Public Library Administration - 2013

Fielding Graduate University
Certificate in Evidence-Based Coaching - 2013

Fielding Graduate University
Ph.D. in Human Development - 2005

Baruch College, City University of New York
M.B.A. in Industrial/Organizational Psychology - 1996

Rutgers, The State University of New Jersey
Master of Library Service - 1991

Elmhurst College
B.A. in Communications - 1986

SELECTED RECENT ACTIVITIES

The Palmer School of Library & Information Science, Long Island University
Adjunct, Assistant Professor 2016 – To Date

NonProfit Westchester
President 2018 – To Date
Vice-President 2014 - 2017
Chair, Marketing Committee 2013-2017
Founding Board Member 2012

Public Library Systems Directors Organization of New York State (PULISDO)
President 2014 – 2016
Secretary 2011 – 2013
Vice President 2010 – 2011

Westchester Library Association
Board Member 2010 – To Date

Business Council of Westchester
Governmental Action Committee 2010 – 2016

New York Library Association
Legislative Committee 2010 – 2013

Westchester County Records Commission
Library Representative 2009 – To Date